

Minutes
Dovre Township Meeting
2/5/24

Chair, Sherry Jean Larson called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Present: Sherry Jean Larson, Marie Ostby, Glenn Arfstrom, Keith Quale, Bruce Peterson, Pat Jacobs, Teren Novotny.

Guest: Howard Werner

Approval of Minutes:

1/2/24 Meeting: Supervisor Peterson moved to approve, Supervisor Ostby seconded and motion carried.

1/2/24 Board of Organization Meeting Supervisor Ostby moved to approve, Supervisor Peterson seconded and motion carried.

Fire Report: None

Treasurers Report Treasurer Teren presented the financial reports for Dec. 2023 and an expense projection. Supervisor Ostby moved to approve, Supervisor Quale seconded. Supervisor Arfstrom suggested that the treasurers report should be approved subject to audit. Discussion that we have an internal audit and are not audited by an external auditor. Supervisor review bank statements monthly and approve the checks paid monthly. In addition it is reviewed at the Board of Audit meeting. Motion carried.

Supervisor Ostby followed up on the bill from Federated for the broadband project. We received a bill but will not pay the full amount until a final report is received. Supervisor moved to pay 75% of the bill with 25% retained until our report is received. Supervisor Peterson seconded and motion carried,

Approval of Orders: Supervisor Quale moved to approve the orders, Supervisor Ostby seconded and motion carried.

Old Business:

- ORI number—pending for information regarding fees to collect fines—no information received
- Assessments: Assessments will now be on the tax statements. If residents wish to pay the full amount, they should contact the assessors office to get the payoff amount and make the payment to the county. The county will send the township assessment payments received.

New Business:

- Resolution Designating Annual Polling Place: Resolution 2024-001 Supervisor Quale moved to approve, Supervisor Arfstrom seconded and motion carried.
- Resolution Appointing Election Judges: Resolution 2024-002 Supervisor Peterson moved to approve, Supervisor Quale seconded and motion carried
- Draft Agreement for the Division of Maintenance Responsibilities for a Town Line Road-- Willmar Township would like to meet with Supervisors to discuss specifics. We will ask them to come to a meeting. Supervisor Ostby stated that we should also have a shared road agreement with the city of Willmar.
- Revision of Policies/Ordinances discussion: Will hold a Zoom meeting at 6 on March 11th to review/discuss the subdivision ordinance.
- Proposed agenda items for 2024 Annual Meeting—Will finalize on March 4. Need to propose a budget and Levy on March 4th to prepare for the annual meeting.
- Kandiyohi County Township Association Annual Meeting March 18th at the Legion in Willmar Annual dues are \$200. Meal reservation is \$15 per person. Must reserve by March 1 Meeting is 8 am to noon
- No planning/zoning applications filed in January, 2024

Information:

CenterPoint Energy sent a Notice of Application for Rate Increase and Notice of and Order for Hearing Rate increase is approximately 6.5% for 2024 and 3.7% for 2025. Public hearing notices will be sent when scheduled.

Clerk will be gone Feb. 22-Mar. 2.

Permission to Dispose:

3 ULINE catalogs, 34 misc. envelopes, Holiday card from Hakanson Anderson, duplicate bill from Forum Communications, check stub from an access payment, cover letter from Census boundary survey. Supervisor Larson moved to approve disposal, Supervisor Quale seconded and motion carried.

Supervisors Reports of Activity

Next Meeting:

- 3/4/24 Township Meeting 6:00
- Board of Audit Meeting 5:45
- 3/5/24 Presidential Primary
- 3/12/24 Annual Township Meeting 7:00 PM
- 4/1/24 Township Meeting 6:00
- 4/11/24 Board of Equalization meeting 5:00-5:30

Supervisor Quale moved to adjourn, Supervisor Arfstrom seconded and motion carried.

Chair, Sherry Jean Larson

Clerk, Pat Jacobs